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DIARY NOTES

A-DD/S

8 September 1970

1. CIARDS Amendments: Mr. Bush learned today that the Actuary's Office at Treasury had sent the Treasury paperwork forward but that it had not yet cleared the Department. He subsequently made a further contact in the Debt Analysis Section and was told that the Treasury position would be sent on 9 September to the Office of Management and Budget. Treasury proposed to recommend the redefinition of unfunded liability in our proposed legislation even though this was contrary to Treasury's earlier agreement to definition in the Civil Service and Foreign Service retirement legislation.

2. Annual Awards Ceremony: I took our first draft of suggested Director remarks to Colonel White at close of business today. I noted that these represented our views and not the views of all Directorates. When he was "disappointed" not to have an all-Directorate package I offered to go to each other Deputy for suggestions. Colonel White declined this idea on the basis that time did not permit and proposed instead to ask [ ] to do the drafting. I offered to assist if that were desired and he said that he would have [ ] be in touch.

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8 September 1970

Mr. Coffey:

The attached Diary Notes are  
in very rough draft but perhaps they  
will be of assistance to you now. I  
will then put in final form and distribute.

Miriam

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DIARY NOTES

DD/S

4 September 1970

1. Briefing of Executive Director on Automated Budget Control

System: This briefing will be deferred until John Clarke returns on 10 September and then we can set up a joint briefing of the Executive Director and Mr. Clarke.

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3. Far East Support Conference: I called Tom Karamessines today.

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He had already been briefed by [ ] on our proposed Support Conference. Tom fully agreed and had no problems. We are free to go ahead with the Conference planning.

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25X1A 5. [ ] See my memorandum of 4 September to the Director of Security. If Security reports back next week, I suggest the Front Office be notified of the action taken.

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DICTATED BY  
J. BARNETT MAO -  
NOT READ

DIARY NOTES

DD/S

3 September 1970

1. Federal Executive Institute--Agency Film: [ ]  
wanted to show the Agency film "A Need to Know" to the FEI at Charlottesville.  
I checked this out with the Executive Director who agreed and Jim was so  
notified.

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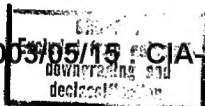
2. [ ] I met with [ ] today regarding  
his retirement. He will retire at the end of January 1971. His reasons are  
strictly medical; namely, sitting at a desk has aggravated his back condition  
and he feels the only answer is to retire and get away from the desk routine.  
I later discussed this with Jack Blake on the telephone and gave him this same  
information. There is no problem.

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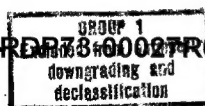
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DIARY NOTESDD/S2 September 1970

1. BPR Property - CIA Usage Plan: I presented to the Executive Director our proposal dated 1 September 1970 containing a schematic for the use of BPR land and the Thorne-Scattergood property. The Executive Director thought we were overly conservative and we should look to year 2000. I stated our ultimate intention was to bring all Agency facilities from the Washington Metropolitan Area out to the Headquarters compound. He asked that we extend considerably our property proposal to take in additional lands and which would include potential expansion. I have so advised Mr. Blake and outlined the extension of boundaries which would best serve Agency purposes. Mr. Blake will prepare a rough draft and have it available Friday. We will take the dispersed building concept as proposed by the Building Planning Staff and depending upon the topography will place these buildings on the BPR property with all the necessary parking facilities. If we can arrive at an agreement on this we will then put it in final form and present it to the Executive Director for DCI approval in time to meet the Blue Ribbon Panel deliberations which we understand start on the first week of October.

2. Renovation of the Rendezvous Room: I briefed the Executive Director today on our proposed plans to improve the Rendezvous Room and convert it into a buffet type operation. I pointed out that we needed to upgrade the appointments, paint the room, put rugs on the floors and various other things. I also pointed out that if this room is put in proper shape and decor it can be used as an extension of the Executive Dining Room for official parties and can take care of much larger groups of people and at the same time not cause a complete disruption of the Executive Dining Room setup. The Executive Director asked whether a senior officer from the staff of GSI had been consulted as to what we plan to do to the Rendezvous Room and I advised it was my impression that this had been done but I did not know the name of the individual. If it had not been done, he suggested we attempt to do so. The Executive Director gave full approval to the renovation of the room. On the list furnished by [ ] the only thing I asked him to withhold at this moment is the reupholstering of 163 chairs but I will reconsider doing this as it will take sometime to reupholster the chairs.

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3. Support Officers Conference - [ ] On this date I

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25X1A talked to [ ] Chief FE Division and advised that we would like to have a Support Officers Conference in the Far East about two weeks after the conclusion of the Chief of Station Conference which is scheduled to take place at [ ] on October 12-15. I advised we would have our conference at [ ] agreed fully that this would be a desirable conference and would tie in well with the COS Conference. 25X1A [ ] stated that the theme of his conference would be Far East Operations in the 70's, which would call for projection of conceptions of operations, political postures, programs, and administration as perceived for the 1970's. He proposed to set up a seminar type conference with three or four Chiefs of Station taking over a given problem and projecting this into the future. He has had topical outlines from each of his Chiefs of Station.

I advised that I would ask [ ] to initiate arrangements for the setting up of this conference. I next talked to the Executive Director and advised of my meeting with [ ] and our conference proposal. The Executive Director fully agreed and thought that this was a desirable conference. I am to furnish the Executive Director a short memorandum so that he can brief the Director.

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4. Annual Awards Ceremony: The Executive Director called this date to advise that the Director asked for some suggestions as to the short remarks he is to give at the ceremony on September 18. We should review the transcript of his June State of the Agency address and the topical suggestions which were offered by the various Deputies at that time and also review the transcript of his talk at the Annual Awards Ceremony in September 1969. The Executive Director asked if we could put these together with suggestions of remarks and have them available by Tuesday, September 8. Mr. Coffey will be in charge of handling this action.

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